

### **For merit list candidates not in possession of CLC/ Mark sheet**

In view of delayed UG result publication of some universities, Ravenshaw University authorities have decided to extend the following relaxation in the benefit of students.

If a candidate's name appears in the merit list and he/ she is not in possession of requisite CLC/ Mark sheet on the day of first admission i.e. 22.06.2018, he/ she is required to report to the admission-in-charge of the concerned Department as per the schedule and submit an undertaking to the admission-in-charge stating clearly that he/ she will produce CLC and Mark sheet in original and pay the required fees by 24.06.2018 (the day before 2<sup>nd</sup> merit list for admission is notified). Accordingly, his/ her claim for admission will be accommodated in the 2<sup>nd</sup> admission list, which includes ranking of wait-listed candidates, in order of merit who reported on the 1<sup>st</sup> admission day i.e. 22.06.2018.

Further, if the candidate (in the first merit list) is still not able to produce CLC and Mark sheet in original by 24.06.2018, his/ her claim will be included in the 3<sup>rd</sup> merit list in order of merit subject to vacancy. The 3<sup>rd</sup> admission list will cover a ranking of wait-listed candidates in order of merit who reported on the 1<sup>st</sup> admission day. Similar procedure will be followed for the candidates reported for 2<sup>nd</sup> merit list. The process will continue till all the seats in the department are filled in.

**If a candidate fails to appear in the scheduled counselling/reporting day her/his claim for admission shall be forfeited.**