

# **EXTRACTS OF EXAMINATION REGULATIONS OF THE POST GRADUATE REGULAR EXAMINATION (SEMESTER SYSTEM)**

## **1. Two Year Master Degree Examination in Arts, Science & Commerce**

A candidate admitted into P.G. course in Arts, Science and Commerce shall have to clear all the semester examinations within 4 (four) years from the year of admission to the course.

## **2. Filling of Application Forms :**

- (i) The candidates shall be required to fill up forms for each of the four semester examinations on the due dates. Filling of forms for the relevant semester examination as and when it falls due is mandatory.
- (ii) A candidate who fails to fill up the form for a particular semester examination shall not be admitted to the next and subsequent semester examination and his/her name shall be struck off from the roll.
- (iii) The date, fees and the procedure of filling application forms for semester examinations shall be notified by the Controller of Examinations.

## **3. Pattern of Examinations**

- (i) There shall be two mid-semester and two end semester examinations every year.
- (ii) Candidates admitted into PG courses shall be required to appear one mid semester and one end semester examination in each semester.
- (iii) The mid semester examination shall be conducted for 20% of marks in each paper and end semester examination shall be conducted for 80% marks in each paper as per the program to be notified by the Controller of Examination.

## **4. Computation of Results**

- (i) In order to pass the examination a candidate has to secure 40% in each of the practical paper, 50% in each seminar paper and 36% in all theory papers taken together.
- (ii) If in a theory paper, a candidate obtains less than 25% of marks, those marks shall not be included in the aggregate.
- (iii) Candidates who secure 60% marks or more in the aggregate shall be declared to have passed in First Class.
- (iv) Candidates who secure 48% marks but less than 60% in the aggregate shall be declared to have passed in Second class.
- (v) Candidates who secure 36% marks but less than 48% in the aggregate shall be declared to have passed in Third class.
- (vi) Names of the candidates availing themselves the benefit of improvement / repeat examination will not be reflected in the merit list.

## **5. Improvement examination**

A candidate who registers his/her name for appearing at a Semester Examination but fails to appear at the same either in full or in part in the first chance or who wants to improve his/her performance in any paper(s), may be permitted to appear in any or all papers of the said examination in two consecutive chances following the first chance.

## **6. Representation relating to question papers**

Any complain relating to the question paper may be filed by the examinees through the head of the department concerned indicating the specific discrepancies within three days from the examination in the said paper.

## **7. Application for rechecking of answer scripts**

After the results are published there shall be no revaluation of answer Scripts. However, candidates can file application for re-addition of marks awarded on the answers of a paper within 15 days from the date of issue of mark sheets on payment of requisite fees. The Controller of Examination shall appoint a teacher of the university to verify the following:

- (a) Whether all answer and part thereof are evaluated.
- (b) Whether the marks awarded on each answer are correctly posted on the cover page of the answer scripts.
- (c) Whether the addition of marks posted on the cover page is correct.

Discrepancy in any or all of the above three shall be complied by the Controller of Examinations within fifteen days of the last date of the receipt of applications for the same. In case any answer or part thereof is found to be left unevaluated, the Controller of Examinations shall get it valued within the stipulated period.

## **8. Attendance**

A student is required to attend all classes. If the attendance in a class falls short of 75%, he/she will not be promoted to the next semester. General and Practical classes will be counted separately.

Shortage of attendance up to a maximum of 15% will be condoned, if

- (i) A student was away representing the University/State /Country in Athletic/Sports and Games/Cultural/N.C.C or any other important Socio intellectual event.
- (ii) Parents' appeal on health or on other serious grounds duly recommended by the Head Concerned.

(An authentic certificate from appropriate authorities must be produced).