



**Ravenshaw University
Cuttack**

**Affix
Passport
size
Photograph**

Application Form for temporary engagement of Guest Faculty / Temporary Faculty

POST APPLIED FOR :

Advertisement No. : Date :

Demand Draft / Banker's
Cheque No. & Date :

Name of the Bank and Place :

Amount in Rs. :

1. (i) Name (in Block letters) :

(ii) Father's Name :

(iii) In case of Married women,
Name of the Husband :

(iv) Permanent address :

(v) Address for correspondence :

Name	Tele. No. (O)	<input type="text"/>
	Tele. No. (R)	<input type="text"/>
At	Mobile	<input type="text"/>
PO	Fax	<input type="text"/>
Dist	Email	<input type="text"/>
State	<input type="text"/>	
Pin	<input type="text"/>	

2. Date of Birth :

3. Sex : Martial Status

4. Nationality :

5. (a) Mother Tongue :
 (b) Other languages known :

Language	Read	Write	Speak

6. (a) Whether Schedule Caste/ Schedule Tribe/ SEBC : YES / NO
 (If yes, certificate in support thereof should be enclosed) Put a '✓' mark

SC	ST	SEBC

- (b) Whether physical handicapped : YES / NO
 (If yes, certificate from an Officer not below the rank of Civil Surgeon should be enclosed)

If physically handicapped :
 (Visually handicapped / impaired hearing)

(i) Nature of disability :

(ii) Percentage of disability :

7. (a) Academic qualifications :
 (Examination passed from Matriculation / Higher Secondary onwards to Doctorate / Research* degree) Full and Exact details must be given

Examinations	Year	Subject	Division / Class	% of marks obtained	Name of the Board / University
High School/ HSC					
Intermediate/ H.S./ +2					
Bachelor's Degree Distinction - Yes/No					
Postgraduate					
M.Phil.					
Doctorate*					
NET					
Other					

* Give Titles of thesis (Ph.D/ D.Sc/ D.Lit), and the name and address of the guide for each thesis / project.

- (b) Academic distinctions
 (prize, medal, certificate of merit if any) :

(c) Area of specialization, if any at :

i) Masters' level :

ii) Ph.D. level :

8. (a) Teaching experience at universities or recognized Colleges of Higher Education. In case of a faculty position, attach a sheet of the courses taught.

Name of the institution	University	Designation	Nature of post Temporary / Permanent	Classes taught UG / PG Pass / Hons.	Period (Give dates)	Length of experiences (years / months)

(b) Administrative / Executive experience if any :

Name of the Institution / Department / Organisation	Designation	Nature of post	Nature of assignment	Period (Give date)	Length of experience

9. (a) Name of the present Employer and Organisation (If employed) :

(b) Present employment

(i) Post held :

(ii) Date of appointment :

(iii) Whether Permanent /
Temporary or on probation :

(iv) Whether State / Central
Government / PSU / Private :

(c) Grade :

Rs.

(d) Scale of pay : Rs.

Pay band	Allowances				Total emoluments (in Rupees)
	AGP	D.A.	H.R.A.	Any other allowances	

10. Research activities. Attach additional sheets, and give full details.

(a) Details of publication of books, papers, articles etc. (Separate sheet of paper may be attached giving details). If multiple authors the name of the authors must be written in the same order as in the publication.	Published (in numbers)

(i) Books	
(ii) Research Papers – Refereed Journals	
(iii) Research Papers – Proceedings etc.	
(iv) Literary / Articles	
(v) Others (Including participation in Seminars/ Conferences/ Symposia/ Workshops etc.)	

(b) Experience in Guiding Research preparation of teaching aids / Educational innovation		Awarded *	Research in Progress **	Thesis / Dissertation under submission**
1.	M.Phil.			
2.	Ph.D. / D.Sc. / D.Lit.			
3.	Other projects guided			

Give Titles of thesis guided and research papers which were published based on these thesis.

* Give copies of notification

** Give copies of Registration letters

11. Research Projects : Give list of research projects successfully complete / continuing with titles, names of funding agencies and total funding for each project :
12. Details of experience in imparting education through modern means of communication and/ or innovations in teaching methods and / or production of teaching materials :
13. Membership or Fellowship of learned accredited bodies (Give details) :
14. Academics visit to foreign countries : Give details on a separate sheet :
15. Details of literary, cultural, sports and other activities in which the applicants is interested and distinctions, if any, obtained in the same :
16. Contacts or relationship with industrial or commercial houses (give the nature of relationship or experience) :
17. (a) Have you ever been subjected to any disciplinary action, as a student and/ or as an employee ? :

- (b) Have you ever been dismissed/ :
suspended from service /
employment, if so please specify.
- (c) Do you have any police record ? :
If yes, give details.
- (d) Is any court case pending against :
you? If yes, give full details.
18. Any other information :
19. Furnish the list of documents enclosed to the application (attach separate sheet,
if required) :
- 1)
2)
3)
4)
5)
20. Declaration to be signed by the candidate :

I solemnly declare that the entries made in this form are correct and true to the best of my knowledge and belief. If at any time, I am found to have concealed/ suppressed any material/ information or given any false details, my engagement shall be liable to be summarily terminated without notice or compensation.

Place :
Date:

Signature of the candidate
(in full)

21. Forwarded with the remarks that the institution/ organization has no objection to the candidature of the applicant being considered for the post applied for, as above.

Place :
Date:
Fax:
E-Mail:

Signature
Authorized officer/ Head of the Institution/ Organisation
Designation
Address