



Ravenshaw University
Cuttack
NOTICE

No 5039 Dt 2.11.17

This is for information of all the final year UG & PG students that a placement drive for **Tech Mahindra (Business Service Group)** will be organised on **08th November 2017** at **10:00 am** in the **Annex-II & III** of Ravenshaw Convention Centre. The interested students should report at the venue 15 minutes before on 8th November 2017.

Job Profile: Technical Support & Customer Support Profiles.

International Voice Customer/Technical Support Executive: -

- Technical / Customer Support Executive – International Voice
- Excellent communication skills in English with ability to manage customer conversation ensuring confidence, clarity and ability to build rapport
- Should be able to analyze issues of customers & provide solution ensuring customer satisfaction
- Trouble-shooting & Customer support to premium clients over the phone (inbound)
- Keyboard & PC Literate (User level knowledge of Operating Systems)

Eligibility:

- 18-35 years of age
- Fresher's can apply UG & PG both are eligible
- Final year graduates awaiting results/result published online are also eligible
- Knowledge of basics of - MS Office(Word/Excel/Power Point)
- *Excellent English & Hindi Communication Skills and Willingness to work in 24/7 working environment in is a must.*

Employee Facilities Provided:

- 24*7 Cafeteria / Gymnasium / Concierge desks / Recreation facility etc.
- Best Training provided- New Hires to Development Training
- Multiple Growth Opportunities within the Company.
- Lucrative Salary & Performance incentives, attendance incentives etc.
- Provident Fund, Gratuity, Medclaim, Life Insurance etc. provided

Salary Package Offered to Suitable Candidates: 1.2 to 2.2 Lac Per Annum (Gross) (* As per experience) MBA – 1.7 PA

Mandatory document required at the time of interview:

- One copy of updated, printed copy of CV
- Two copies of their latest passport size photograph
- Photocopies of the address proof and Photo Id
- Original documents along with photocopies of all certificates & mark sheets
- College ID Card.

P.T.O

Interview Rounds:

- PI
- GD
- Telephonic Interview Round

Note: Result will be announced for Shortlisted Candidates. After getting confirmation mail candidates can join the company post Voice & Accent (Voice Assessment Test) and Ops rounds after examination. Candidates eligible only after completion of successful final examination (without any back logs). Night Shift is a Must.

All the Registered Students Should report at **Annex-II on 08th November 2017 at 9:45 am** with above preparatory.

Dhawan
2-11-17
Placement Coordinator
Raveshaw University,
Cuttack

Memo No 5040 Dt 2-11-17

Copy to All Notice Board/ All Hostel Notice Board/ALL Heads, Co-ordinators & Placement Advisors / Office of the Registrar / DSW/COF/CCD Office / Webmaster / OIC system with a request to upload in the University Website/ Steno to Vice Chancellor for information.

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