



Ravenshaw University
Cuttack
NOTICE

No 5949 Dt 02.01.2018

This is for information of all the students that a placement drive for **Genpact** will be organised on **10th January 2018 at 10.00 am** in the **Annex-II & III** of Ravenshaw Convention Centre. The interested students are required to report at the venue before 15 minutes i.e. 9:45 am on 10th January 2018.

Brief details about the company:

Genpact (NYSE: G) is a global professional services firm that makes business transformation real. We drive digital-led innovation and digitally-enabled intelligent operations for our clients, guided by our experience running thousands of processes for hundreds of Global Fortune 500 companies. We think with design, dream in digital, and solve problems with data and analytics. We obsess over operations and focus on the details – all 78,000+ of us. From New York to New Delhi and more than 20 countries in between, Genpact has the end-to-end expertise to connect every dot, re-imagine every process, and reinvent companies' ways of working. We know that rethinking each step from start to finish will create better business outcomes. Whatever it is, we'll be there with you – putting data and digital to work to create bold, lasting results – because transformation happens here.

Genpact began in 1997 as a business unit within General Electric. In January 2005, Genpact became an independent company to bring our process expertise and unique DNA in Lean management to clients beyond GE, and then in August 2007, we became a publicly-traded company. Bain Capital became Genpact's largest shareholder in November 2012, with the strategic objective to grow the company further. Since December 31, 2005, we have expanded from 19,000+ employees and annual revenues of US\$491.90 million to 77,000+ employees and annual revenues of US\$2.57 billion as of December 31, 2016.

Education @ Work – Management courses from IIM, XLRI, IMT etc. Finance courses like CFA, CPA, Management Accounting etc. Insurance, software, analytics etc. Various online trainings from Harvard Business Publishing. Competitive compensation

For More details: <http://www.genpact.com>

Eligibility:

*Please note that students must meet the eligibility criteria given below, in order to be part of Genpact's campus hiring process. Year of Passing: **2018batch only for all the profiles.***

- **Finance & Accounting (B.Com only)**
 - Should have strong accounting knowledge.
 - Able to explain theoretical concepts & accounting principles.
 - Should have proficient communication skills
 - Open for 24*7 working Environment.

- **Banking, Financial Services and Insurance (Any graduate except Tech graduate)**
 - Should have Knowledge of Banking, Financial Services and Insurance.
 - Data Analysis, Interpretation, Data Review.
 - Investigate and make decision.
 - Good Analytical skills, Basic computer skills, Excel Skills – Basic
 - Typing speed – 25 - 30 WPM with 90% accuracy.
 - Proficient written English skills (Good grammar and vocabulary)
 - Good Communication Skills

- **Voice (Customer Services/ Collections) (Any graduate)**
 - Should possess basic Technical Support/ Network Troubleshooting.
 - Should be Comfortable with Customer Service/ Customer Support.
 - Should have excellent communication skills.
 - Open for 24*7 working Environment.

• **Healthcare Process B.Sc. (Zoology & Botany)**

➤ **Key Skills**

- Basic knowledge of medical terminology, clinical diagnoses, impairments & treatments
- Good communication skills (Written & verbal)

➤ **Key Responsibilities**

- Claims Processing & Adjudication basis the hospital invoice received and payer specific policies and guidelines
- Analyze the insurance Policy document and make decision on claims eligibility.
- Call Hospital provider and have conversation around the impairment, procedure & diagnosis codes.
- Working in Healthcare process wherein assess claims for Client products.
- Work on the commission reports sent by the client.

Position, Salary, Place of Job & other details:

- **Position offered** – Process Associate
- **Openings** – Multiple opening (Approx. 1000)
- **Package/ salary** – Compensation totally depends on the profile. However the minimum salary offered is 10K in hand + incentives + insurance + other benefits PM.
- **Place of Job** – Delhi NCR/Gurgaon/Noida
- **Training period** – Depends on the profile, but typically training is for 6-8 weeks for most of the profiles. Post successful completion of training, the candidate should be comfortable with signing service agreement for an year.
- **Bond** – There is no bond, however, any employee travelling on *foreign assignment* needs to sign a bond for 2 years as it involves investment from company.

Mandatory document required at the time of interview:

- Two recent passport size photographs (taken with a light background, and ears clearly visible,)
- Two copies of resume (maximum of two pages)
- 10th & 12th mark sheets, (diploma mark sheets, if applicable) & UG semester wise mark sheets till date
- College ID Card.

Interview Rounds:

- Round 1 : HR
- Round 2 : VNA(I-Speak)

Candidates clearing above mentioned will be given **conditional offer letter** and can join after completion of course **subject to clearance of managerial/business line round at the time of joining**

Candidates must possess valid Aadhar Card and PAN Card at the time of joining.

All the Registered Students Should report at **Annex-II on 10th January 2018 at 9:45 am** with above preparatory.

Debabrata Sengupta
2.1.18
Placement Co-ordinator
Ravenshaw University,
Cuttack

Memo No 5950 Dt 02.01.18

Copy to All Notice Board/ All Hostel Notice Board/ All Heads, Co-ordinators & Placement Advisors / Office of the Registrar / DSW/COF/CCD Office/ Webmaster / OIC system with a request to upload in the University Website/ Steno to Vice Chancellor for information.

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