

RAVENSHAW UNIVERSITY  
CUTTACK

**NOTICE**

No. 470 / Dt 29.03.18 /

**FORM FILL UP FOR PG 2<sup>nd</sup>, 4<sup>th</sup>, MCA 2<sup>nd</sup>, 4<sup>th</sup> & 6<sup>th</sup>, IMBA 8<sup>th</sup> & 10<sup>th</sup> SEMESTER  
(Reg./ Back) EXAMINATION - 2018**

- Regular Examinations** : Students are required to fill up their forms for PG 2<sup>nd</sup>, 4<sup>th</sup>, MCA 2<sup>nd</sup>, 4<sup>th</sup>, 6<sup>th</sup> & IMBA 8<sup>th</sup>, 10<sup>th</sup> Semester Regular Examinations from 01<sup>st</sup> April 2018 to 10<sup>th</sup> April 2018.
- Back Examinations** : Students are required to fill up their forms for PG 2<sup>nd</sup>, 4<sup>th</sup>, MCA 2<sup>nd</sup>, 4<sup>th</sup>, 6<sup>th</sup> & IMBA 8<sup>th</sup> Semester Back Examinations from 01<sup>st</sup> April 2018 to 10<sup>th</sup> April 2018 as per the following instruction
- 2<sup>nd</sup> Semester back** : Students admitted to the PG 1<sup>st</sup> yr 1<sup>st</sup> semester Arts/Science/Commerce and Self financing classes during the session 2015-16, 2016-17 and MCA (2015-16 & 2016-17 Admission Batch)
- 4<sup>th</sup> Semester back** : Students admitted to the MCA 1<sup>st</sup> yr 1<sup>st</sup> semester 2014-15 & 2015-16 Admission Batch)

**Students are required to fill up their forms online**

The students are required to follow the following steps:

- Step-1:** Go to [www.ravenshawuniversity.ac.in](http://www.ravenshawuniversity.ac.in) → Examination Login → Student Login (Enter User Name & Password) → My Profile → (Fillup the personal information, Upload Photo & Signature and save the individual data) → Examination → Exam form → Enter the Roll No. → Fillup the subject details → Check your total fee amount and save the data.
- Step-2:** Pay the requisite fee through online payment gateway in the Ravenshaw University website.
- Step-3:** Go to [www.ravenshawuniversity.ac.in](http://www.ravenshawuniversity.ac.in) → Examination Login → Student Login (Enter User Name & Password) → Enter the online transaction details → submit the data → Print your details if you require.

**Fees to be collected through online payment gateway**

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|--|---|-----------|
| 1. Examination fee for PG 2 <sup>nd</sup> semester (2017-18 Admission Batch) Arts/Science/Commerce/ MCA/ Comp.Sc/ETC/ JMC/ MITM/Bio-Tech/ RD/ENT | : | NIL       |
| 2. Examination fee for Arts/Science/Commerce   | : | Rs. 200/- |
| 3. Examination fee for Arts/Science with Practical   | : | Rs. 220/- |
| 4. Examination fee for MCA/ Comp.Sc/ETC/ JMC/ MITM Bio-Tech/ RD  | : | Rs. 600/- |
| 5. Examination fee for MCA 6 <sup>th</sup> Semester  | : | Rs. 500/- |
| 6. Examination fee for Bio-Tech 4 <sup>th</sup> Semester   | : | Rs. 300/- |

**Back paper Examination fees :**

1. Back Paper Examination fee for Arts/Science/Commerce (2<sup>nd</sup> Semester) : Rs. 120/- (Minimum)  
(Subsequent addition of Rs. 60/- Per Paper for additional Paper)
2. MCA/ Comp.Sc/ETC/MITM/JMC/ Bio-Tech/ RD (2<sup>nd</sup> Semester)  
and MCA 4<sup>th</sup> Semester : Rs.120/- for per paper

  
Controller of Examinations  
Ravenshaw University, Cuttack

Memo No 471 / Date 29.03.18 /

Copy to all Notice Boards/ All Notice Boards/ All Hostel Notice Boards/ All HODs/ All coordinator of self financing Courses/ Registrar/ CCD/ DSW/ Kanika Library/ O.S/ Collection Counter No. 5/6 / Ravenshaw Website/ Steno to VC/ The Manager SBI, Ravenshaw University Campus for information and necessary action.

  
Controller of Examinations  
Ravenshaw University, Cuttack