



Ravenshaw University
Cuttack
NOTICE

No 031 Dt 03.1.19

This is for information of all the final year UG & PG students that a placement drive for **Tech Mahindra** (Business Service Group) will be organised on **24th January 2019** at **10:00 am** in the **Annex- III** of Ravenshaw Convention Centre. The registered students should report at the venue 15 minutes before on 24th January 2019. *Interested but not registered earlier they can register in the below mentioned link on or before 18.01.2019.*

Registration Link:

<https://goo.gl/forms/evVy3fRC75Zxk7B23>

JOB – Profile - E-commerce Tech Support Associate & Customer Support Associate

Excellent English & Hindi Communication Skills and Willingness to work in 24/7 working environment is a must.

E-commerce Tech Support Associate & Customer Support Associate

- Technical / Customer Support Executive – International Voice.
- Excellent communication skills in English with ability to manage customer conversation ensuring confidence, clarity and ability to build rapport.
- Should be able to analyze E-Commerce issues of customers & provide solution ensuring customer satisfaction.
- E-Commerce Trouble-shooting & Customer support to premium clients over the phone (inbound)

Desired Candidate Profile:

- 18-35 years of age.
- 2019 pass out Undergraduates & Graduate both are eligible.
- Knowledge of basics of - MS Office (Word/Excel/Power Point).
- MBA / PGDM / MCA / MTECH / All PG's are also eligible.

Employee Facilities Provided:

- 24*7 Cafeteria / Gymnasium / Concierge desks / Recreation facility etc.
- Best Training provided- New Hires to Development Training
- Multiple Growth Opportunities within the Company.
- Provident Fund, Gratuity, Medclaim, Life Insurance etc. provided

Salary Package Offered to Suitable Candidates: 1.2 to 1.7 Lac Per Annum (Gross) (* As per experience)

Mandatory document required at the time of interview:

- One copy of updated, printed copy of CV
- Two copies of their latest passport size photograph
- Photocopies of the address proof and Photo Id
- Original documents along with photocopies of all certificates & mark sheets
- College ID Card.

(P.T.O)

Interview Rounds:

- PI
- GD
- Telephonic Interview Round

Note: Result will be announced for Shortlisted Candidates. After getting confirmation mail candidates can join the company post Voice & Accent (Voice Assessment Test) and Ops rounds after examination. Candidates eligible only after completion of successful final examination (without any back logs). Night Shift is a Must.

All the Registered Students Should report at **Annex-II** on **24th January 2019** at **9:45 am** with above preparatory.

Debarajou Singh.
3.1.19

Placement Coordinator
Raveshaw University,
Cuttack

Memo No 032. Dt 03.1.19

Copy to All Notice Board/ All Hostel Notice Board/ALL Heads, Co-ordinators & Placement Advisors / Office of the Registrar / Director Placement / DSW/COF/CCD Office /OS/ Webmaster / OIC system with a request to upload in the University Website/ Steno to Vice Chancellor for information.

Debarajou Singh.
3.1.19

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