

Online Registration Link for Campus Recruitment Drive of “Genpact – Process Associates”

➤ **About Genpact:**

Presence in 18 countries, with 70 delivery centers. 68000+ employees and Growing with Robust supply chain of talent. 800+ Clients with 4700+ Processes. Education @ Work – Management courses from IIM, XLRI, IMT etc. Finance courses like CFA, CPA, Management Accounting etc. Insurance, software, analytics etc. Various online trainings from Harvard Business Publishing. Competitive compensation. **You can visit www.genpact.com for further information.**

➤ **Eligibility** – Graduate (Final year students)

➤ **Position offered** – Process Associate

❖ **Finance & Accounting (B.Com / B.Com+MBA Only)**

- Should have strong accounting knowledge.
- Able to explain theoretical concepts & accounting principles.
- Should have proficient communication skills
- Open for 24*7 working Environment.

❖ **Banking Financial Services & Insurance (Any Graduate except ITM, IST & Computer Sc.)**

- Should have Knowledge of Banking, Financial Services and Insurance.
- Data Analysis, Interpretation, Data Review.
- Investigate and make decision.
- Good Analytical skills
- Basic computer skills
- Excel Skills – Basic
- Typing speed – 25 - 30 WPM with 90% accuracy.
- Proficient written English skills (Good grammar and vocabulary)
- Good Communication Skills

❖ **Voice (Customer Services /Collections) (Any Graduate)**

- Should possess basic Technical Support/ Network Troubleshooting.
- Should be Comfortable with Customer Service/ Customer Support.
- Should have excellent communication skills on spoken English (Grammar/Pronunciation)
- Open for 24*7 working Environment.

❖ **Healthcare Process (B.Sc – Botany & Zoology)**

- Basic knowledge of medical terminology, clinical diagnoses, impairments & treatments
 - Good communication skills (Written & verbal)
 - Claims Processing & Adjudication basis the hospital invoice received and payer specific policies and guidelines
 - Analyze the insurance Policy document and make decision on claims eligibility.
 - Call Hospital provider and have conversation around the impairment, procedure & diagnosis codes.
 - Working in Healthcare process wherein assess claims for Client products.
 - Work on the commission reports sent by the client.
- **Salary Package:** CTC in Rs. 1.5 to 2.28 LPA depending upon the performance for the candidates.
- **Training period** – Depends on the profile, but typically training is for 6-8 weeks for most of the profiles. Post successful completion of training, the candidate should be comfortable with signing service agreement for a year.
- **Bond** – There is no bond, however, any employee travelling on foreign assignment needs to sign a Service agreement for 2 years as it involves investment from company.

Registration Link & for more details: (On or before 25th January 2019, 5:00 PM):-

<https://goo.gl/forms/SqMGWTuvyiwSZNv2>

Beswaranjan Singh
16.1.19

Placement Coordinator
Ravenshaw University
Cuttack

Memo No 103 Dt 16-1-19

Copy to All Notice Board/ All Hostel Notice Board/ All Heads, Coordinators & Placement Advisors/
Director Placement/ COF/DSW/ CCD Office /OS/ OIC system with a request to upload in the University
Website/ / Office of the Registrar /Steno to Vice Chancellor for information.

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