ELECTION NOTICE NO. - 1

Dt. 21.08.2017

The election to various offices of Students' Council, other Societies and Clubs, Association (2017-18) will be held as per the following programme.

Date	Time	Event
21.08.2017	2:00 pm	Election Notification
22.08.2017		Nomination and Election of Class Representatives to Students' Council
	10:00 am	UG 1st Year Classes
	11:15 am	UG 2nd Year Classes
	12:30 pm	UG 3rd Year Classes
	2:00 pm	PG 1st Year Classes
	3:15 pm	PG 2nd Year Classes
		(Declaration of results in each class immediately after voting)
	5:00 pm	Final Result Publication and forwarding to the Dean of the respective School.
23.08.2017	10:00 am	First Students' Council meeting, starting with Oath-taking of Class Representatives to be administered by respective Deans of Schools.
	11:00 am	Filing of Nominations for the positions of Conveners and Deputy Conveners of the School and for representatives to Drama Society, Athletic Club, DSA and SSG.
	12:00 Noon	Elections for the above, if necessary.
	3:00 pm	Nomination and Election of Conveners and Deputy Conveners of four bodies
	4:00 pm	Declaration of Results and Oath-taking

GUIDELINES

1. There will be complete disassociation of students election and student representation to the Students' Council from political parties.

2. During the period of Election no person, who is not a student on the rolls of the university shall be permitted to take part in the election process in any manner.

ELIGIBILITY CRITERIA FOR CANDIDATES

1. Undergraduate students between the ages of 17 and 22 and Postgraduate students with the maximum age limit of 25 years may contest elections.

2. The candidate should in no event have any academic arrear in the year of contesting the election.

3. The candidate should have 75% attendance in classes.

4. The candidate shall have one opportunity to contest for the post of office bearer (Conveners and Deputy Conveners) and two opportunities to contest for the post of a representative.

5. The candidate shall not have a previous criminal record, that is to say he should not have been tried and/or convicted of any criminal offence or misdemeanor. The candidate shall also not have been subject to any disciplinary action by the University Authorities.

6. The candidate must be a regular, full time student of the university and should not be a distance/proximate education student.

ELECTION-RELATED EXPENDITURE AND FINANCIAL ACCOUNTABILITY

1. The maximum permitted expenditure per candidate shall be Rs.5,000/-

2. Each candidate shall, within two weeks of the declaration of the result, submit complete and certified (to be certified by self) accounts to the university authorities. The university shall publish such accounts within 2 days of submission of accounts, through a suitable medium so that any member of the student body may freely examine the same.

3. The election of the candidate will be nullified in the event of any non-compliance or in the event of any excessive expenditure.

4. With a view to prevent the inflow of funds from political parties into the student election process, the candidates are specially barred from utilizing funds from any other sources than voluntary contributions from the student body.

CODE OF CONDUCT FOR CANDIDATES AND ELECTION ADMINISTRATORS

1. No candidate shall indulge in, nor shall abet, any activity, which may aggravate existing differences or create mutual hatred or cause tension between different castes and communities, religions or linguistic or between any group(s) of students.

2. Criticism of other candidates, when made, shall be confined to their policies and programmes, past record and work. Candidates shall refrain from criticism of all aspects of private life, not connected with the public activities of the other candidates. Criticism of other candidates or their supporters based on unverified allegations or distortion shall be avoided.

3. There shall be no appeal to caste or communal feelings for securing votes. Places of worship, within or without the campus shall not be used for election propaganda.

4. All candidates shall be prohibited from indulging or abetting, all activities which are considered to be "Corrupt Practices" and offences, such as bribing of voters, intimidation of voters, impersonation of voters, canvassing or the use of propaganda within 100 meters of polling station, holding public meetings during the period of 24 hours ending with the hour fixed for the close of the poll and the transport and conveyance of voters to and from the polling station.

5. No candidate shall be permitted to make use of printed posters, printed pamphlets or any other printed materials for the purpose of canvassing. Candidates may only utilize hand-made posters procured within the expenditure limit set out herein above.

6. Candidates may only utilise hand-made posters at certain places in the campus which shall be notified in advance by the University Authority.

7. No candidate shall be permitted to carryout processions, or public meetings or in any way canvass or distribute pamphlets outside the university campus.

8. No candidate shall, nor shall his/her supporters, deface or cause any destructions to any property of the university campus for any purpose whatsoever, without the prior written permission of the university authorities. All candidates shall be held jointly and severally liable for any destruction/defacing of any university property.

9. The use of loudspeakers, vehicles and animals for the purpose of canvassing is prohibited.

10. On the day of polling the candidates shall –

    (a)   co-operate with the officers on election duty to ensure peaceful and orderly polling and complete freedom to the voters to exercise their franchise without being subjected to any annoyance or obstruction.

    (b)   not serve or distribute any eatables, or other solid and liquid consumables, except water on polling day.

    (c)   not hand out of any propaganda on the polling day.

11. Excepting the voters of a class, no one shall enter the polling booths.

12. All candidates shall be jointly responsible for ensuring the clearing up of the polling area within 48 hours of the conclusion of polling.

13. Any contravention of any of the above recommendation may make the candidate liable to be striped of his candidature or his elected post, as the case may be. The Vice Chancellor may also take appropriate disciplinary action against such a violator.

14. In addition to the above mentioned code of conduct certain provisions of the Indian Penal Code 1860 (Section 153-A and Chapter IX-A "Offences Relating to Election") may also applicable to students' elections.

In addition to the above the following code of conduct will also be adhered to during the conduct of the election.

1. **The candidates shall not engage any outsider (non-student) for campaigning on the campus in their favour.**

2. **There shall be no campaigning after the university hour is over. Nobody shall be allowed to enter into the hostel after 6 pm till the election is over.**

3. **Students who have not cleared their dues in the university shall not be allowed to file nomination.**

4. **At the time of nomination the candidate shall give an undertaking to the effect that their nomination shall be cancelled if they fail to comply with the terms and conditions of the election.**

5. **Recounting is not allowed after declaration of the results.**

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Sd/-
Chairperson (I/c)
Council of Deans
Ravenshaw University, Cuttack

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Memo No. 1057 / Dt. 21.08.2017

Copy to all Notice Boards/ All Hostel Notice Boards/ Election File (20 copies)/ Copy to Adviser and Associate Advisers of Students' Council/ Registrar's Office / All Heads of the Departments/ Coordinators, Self-financing courses / Principal, Ravenshaw Junior College/ Controller of Examinations/ Dean, Students Welfare / CCD / Medical Officer/ Office Superintendent/ Academic Section/ Admission Section/ Collection Counter/ Librarian/ Steno to Vice Chancellor for information and necessary action.

Copy to Prof. Luna Samanta, Prof. of Zoology and Web Master for information and necessary action.

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