



**RAVENSHAW UNIVERSITY  
CUTTACK**

No 1196 /Date 27-10-2025

**NOTICE FOR RE-CHECKING OF MARKS**

The candidates of **UG 1<sup>st</sup> Semester ( Regular ) Examinations, 2024-25 (National Education Policy – 2020)** who are desirous of Re-checking / getting Photo Copy of their answer scripts are required to apply in offline in prescribed form at **Counter No. 7** from 28.10.2025 to 11.11.2025 by depositing the required amount in online Mode of payment as mention in the table below.

SL.NO	PERTICULARS	AMOUNT
1	Rechecking of Answer Script	25/- per paper
2	Photo copy of Answer Script	100/- per paper
3	Rechecking and Photo copy	125/- per paper

**Students are required to fill up their Re-checking /Photo copy forms offline and payment mode is online**

**BEFORE FILLING UP THE OFFLINE RE-CHECKING /PHOTOCOPY FORM CANDIDATES ARE REQUIRED TO FOLLOW THE FOLLOWING STEPS**

**Step-1:** Pay the requisite fee through online payment gateway i.e. (<https://www.onlinesbi.sbi/sbicollect/icollecthome.htm?corpID=5339827>) and then Choose → Rechecking and Xerox Answer Script fee, then fill in the details and click submit in the Ravenshaw University website.

**NO APPLICATION FOR RE-CHECKING / PHOTO COPY WILL BE ENTERTAINED AFTER 11<sup>th</sup> November 2025 (11.11.2025)**

Any complain regarding their Name, Roll No. and Registration No. may be brought to the notice of the undersigned.

*Satmaik*  
27-10-25  
Controller of Examinations

Memo No 1197 /Date 27-10-2025 /

Copy to all Notice Boards / All HODs/ All Hostel Notice Boards/ Chairperson, PG Council/ Registrar's Office/ CoF/ DSW / OIC, System / University Website/ OS/ Collection Counter/ PA to Hon'ble VC/ The Manager, SBI Ravenshaw University Campus Branch for information and necessary action.

OIC, System is requested to publish the notice in the University Website.

*Satmaik*  
27-10-25  
Controller of Examinations  
Ravenshaw University, Cuttack