



**RAVENSHAW UNIVERSITY
CUTTACK
NOTICE**

No 1232 / Dt 15.11.25

FORM FILL UP FOR PG 1st SEMESTER (Regular & Back) EXAMINATION – 2025

Students of **PG 1st Semester** are required to fill up their form in Online Mode from **18th November 2025 to 22nd November 2025 (without fine)** for appearing the said Examinations by depositing the requisite fees as mentioned below.

Fees to be collected through online payment gateway

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|----|--|---|---------------------|
| 1. | Examination fee for Arts/Science/Commerce | : | Rs 200/- |
| 2. | Examination fee for Arts/Science/Commerce with Practical | : | Rs 220/- |
| 3. | Examination fee for MCA/ Comp.Sc./JMC/MIT/Biotech/RD/MBA
Biochemistry/ Analytical Chemistry | : | Rs. 600/- |
| 4. | Back Paper Examination fee for Arts/Science/Commerce
(Subsequent addition of Rs. 60/- Per Paper for additional Paper) | : | Rs. 120/- (Minimum) |
| 5. | MCA/ Comp/Sc./ MIT/ JMC/ Bio-Tech/ RD/ MBA/ Biochemistry/
Analytical Chemistry | : | Rs. 120/- Per Paper |
| 6. | Excess Payment will not be refunded | | |

Students are required to fill up their forms online

**BEFORE FILLING UP THE ONLINE EXAMINATION FORM CANDIDATES ARE REQUESTED TO
FOLLOW THE FOLLOWING STEPS**

Step-1: Go to www.ravenshawuniversity.ac.in → Admission → Student Login (Click New Student Registration) → Student Registration → Enter Roll No → Enter Mother Name → Enter Date of Birth → Enter Password → Enter Confirm Pass word → Submit.

Step-2: Go to www.ravenshawuniversity.ac.in → Admission → Student Login (Enter the Roll No & Password) → Examination → Exam form → Enter the Roll No (PRN No.) → Click Tab → Click the Pencil Button in the subject details → Choose the subject details (**As per your syllabus**) → Save the subject details → Click the submit button → Check your total fee amount and save the data,

Step-3: Pay the requisite fee through online payment gateway i.e. .State Bank of India Payment gateway (<https://www.onlinesbi.sbi/sbicollect/collecthome.htm?corpID=5339827> and then choose → 'Payment Category → UG PG Odd Semester Examination fee, then fill in the details and click submits in the Ravenshaw University website.

Step-4: Go to www.ravenshawuniversity.ac.in → Admission → Student Login (Enter User Name & Password) → Enter the online transaction details → Submit the data → Print your details if you require.

N.B.: - (1) Students have to upload their photo and signature as per the size (less than 10 kb) as mentioned in the online form. Students facing any issues/difficulties may contact the helpdesk of Controller of Examination's office immediately. Excess Payment will not be refunded.

(2) Students without Hall Ticket (Admit Card) are not allowed to enter the examination hall.

Patnaik
14.11.25

Controller of Examinations
Ravenshaw University, Cuttack

Memo No 1233 / Date 15.11.25

Copy to All Notice Boards/ All Hostel Notice Boards/ All HODs/ All Coordinator of Self Financing Courses/ CPGC / Registrar's Office/ CoF/ DSW/ Kanika Library/ O.S/ Collection Counter No. 5/ 6 / PA to Vice Chancellor / The Manager, SBI, Ravenshaw University Campus Branch for information and necessary action.

OIC, System is requested to publish the notice in the University Website.

Patnaik
14.11.25

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Ravenshaw University, Cuttack