



**RAVENSHAW UNIVERSITY
CUTTACK**

No 1299 /Date 16.10.2023/

NOTICE FOR RE-CHECKING OF MARKS

The candidates of UG 4th Semester (Regular and Professional) Examinations, 2023 who are desirous of Re-checking getting / Photo Copy of their answer scripts are required to apply in online from 16.10.2023 to 28.10.2023 by depositing the required amount in online Mode of payment as mention in the table below.

SL.NO	PERTICULARS	AMOUNT
1	Rechecking of Answer Script	25/- per paper
2	Photo copy of Answer Script	100/- per paper
3	Rechecking and Photo copy	125/- per paper

Students are required to fill up their Re-checking /Photo copy forms online BEFORE FILLING UP THE ONLINE RE-CHECKING /PHOTOCOPY FORM CANDIDATES ARE REQUESTED TO FOLLOW THE FOLLOWING STEPS

Step-1: Step-1: Go to www.ravenshawuniversity.ac.in → Admission → Student Login (Enter User Name & Password) Application → Rechecking / Photocopy → Choose the Term and Condition → Enter the Roll No (PRN No.) → then Click Tab. → Choose the subject /paper Code details(As per your Syllabus) → Save the subject details → then click the submit button → Check your total fee amount and save the data,

Step-2: Pay the requisite fee through online payment gateway i.e. (<https://www.onlinesbi.com/sbicollect/icollecthome.htm?corpID=5339827>) and then click on Term and conditions, click proceed and then choose 'Educational institutes → State → Choose Ravenshaw University → Payment Category → Rechecking and Xerox Answer Script fee, then fill in the details and click submit in the Ravenshaw University website.

Step-3: Go to www.ravenshawuniversity.ac.in → Admission → Student Login (Enter User Name & Password) → Enter the online transaction details → submit the data → Print your details if you require.

Step-4: After filling up online form and students are required to fill up the form for Roll No. in this link: <https://forms.gle/pcgfyjL1e1pArXUT7>

NO APPLICATION FOR RE-CHECKING / PHOTO COPY WILL BE ENTERTAINED

AFTER 28th October 2023 (28.10.2023)

Any complain regarding their Name, Roll No. and Registration No. may be brought to the notice of the undersigned.

Controller of Examinations

Memo No 1300 /Date 16.10.2023 /

Copy to all Notice Boards / All HODs/ All Hostel Notice Boards/ Chairperson, PG Council/ Registrar's Office/ CoF/ DSW / OIC, System / University Website/ OS/ Collection Counter/ PA to Hon'ble VC for information

Controller of Examinations
Ravenshaw University, Cuttack