



**RAVENSHAW UNIVERSITY  
CUTTACK  
NOTICE**

No 546 /Date 25.04.2024 /

Students of UG (2020-21,2021-22 Admission Batch) 5<sup>th</sup> Semester , 7<sup>th</sup> Semester Special back & PG 2022-23 Admission Batch 3<sup>rd</sup> Semester Sepcial back, willing to appear a Special Back Examination for the above semester examinations, may fill up their forms by depositing Rs. 1000/- per semester as examination fees along with normal fee and who have exhausted their back chances and willing to appear as a Special Back Examinations are advised to fillup their forms for odd Semester Examinations by depositing Rs. 2500/- per semester as examination fees along with normal fee before dt 01.05.2024 at Counter No. 7.

**UG Back paper Examination fees :**

1. Back Paper Examination fee for Arts/Science/Commerce : Rs. 120/- up to two papers  
Rs. 180/- for three papers  
Rs. 240/- for four papers  
Rs. 300/- maximum
2. Back Paper Examination fee for B.A B.Ed. / B. Sc B.Ed. /BBA/IST  
DSM/ITM/JMC : Rs. 120/- for one paper  
Rs. 240/- for two papers  
Rs. 360/- for three papers  
Rs. 480/- for four papers  
Rs. 600/- for five papers

**PG Back paper Examination fees :**

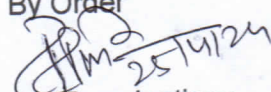
1. Back Paper Examination fee for Arts/Science/Commerce : Rs. 120/- (Minimum)  
(Subsequent addition of Rs. 60/- Per Paper for additional Paper)
2. Comp. Sc/ JMC/ MCA /MIT/ RD/ MBA : Rs.120/- per paper

**Students of the UG & PG are requested to make the payment online by UG PG Odd Semester Special Back Examination fee.**

1. Pay the requisite fee through online payment gateway i.e. State Bank of India Payment gateway (<https://www.onlinesbi.sbi/sbicollect/icollecthome.htm?corpID=5339827>) and then choose → 'Payment Category → UG PG Odd Semester Examination fee, then fill in the details and click submits in the Ravenshaw University website.
2. Students are required to fillup their forms offline duly checked by the respective HODs and deposit the same along with the copy of the online money receipt of requisite fees at **Counter No. 7**
3. Candidates are advised to paste two passport size photographs, one in the main form and another in the Admit Card in the space provided for the purpose(the verifying officers are also requested to attest the photographs of the candidates on the front side with seal at the time of checking of the form and admit card)
4. The students are required to bring previous semester original mark sheet / admit card, HSC certificate and the Xerox copies of the same at the time of verification of forms.

**Thereafter, the date of form fillup shall not be extended under any circumstances.**  
Students facing any issues/difficulties may contact the helpdesk of Controller of Examination's office immediately. Excess Payment will not be refunded.

By Order

  
Controller of Examinations

Memo No 547 / Date 25.04.24 /

Copy to All Notice Boards/ All Hostel Notice Boards/ All HODs/ All Course Coordinator of Regular/ Professional Courses/ Registrar/ CPGC/ DSW/ Kanika Library/ O.S./ Collection Counter No. 5/6/ Ravenshaw University Website/ PA to VC/ The Manager SBI, Ravenshaw University Campus for information and necessary action

  
Controller of Examinations  
Ravenshaw University, Cuttack