



**RAVENSHAW UNIVERSITY
CUTTACK**

No. 3476 Date 21-10-2024

NOTICE INVITING TENDER

Sealed tenders addressed to Registrar Ravenshaw University, Cuttack are invited from eligible, qualified and authorized distributors / dealers of Original Equipment Manufacturer(OEM) in two bid system (Technical and Financial bid in two separate envelopes), for supply, installation, testing, commissioning and maintenance of hundred number (100) of desktop computers and two number (02) of 20-KVA Online UPS. The tender documents may be downloaded from the website: www.ravenshawuniversity.ac.in. **The Last Date for Submission of Tender documents is 11/11/2024 at 1:00 P.M.**

1.1 Important Dates

- Last Date for submission of Tender: **11/11/2024 at 1:00 P.M.**
- Pre Bid meeting Date: **04/11/2024 at 3:00 P.M.**
- Bid opening date: **11/11/2024 at 3:00 P.M.**

1.2 Earnest Money & Tender Fees Deposit


- The bidder shall submit the Tender fee of Rs. 1000/- (Non-refundable) and EMD of Rs. 2,40,000/- in the form of Demand Draft in favour of 'Ravenshaw University' payable at Cuttack. The successful bidder will get back the EMD only after the warranty period is over.
- The Tender fee and EMD shall be submitted in the first envelope superscribed as "Technical Bid". No cash towards EMD shall be accepted. The offers without Tender fee and EMD by the Bidders shall be rejected.
- The Ravenshaw University shall not be liable for payment of any interest on EMD.

1.3 Terms and Conditions:

1. The firm must be a company registered in India under Indian Companies Act 1956/2013/Partnership/Proprietorship and operating since last 2 years as on 31st March 2024. The firm must have GST registration and up-to-date Income Tax Return, PAN Numbers as on 31st March, 2024.

2. The average annual turnover of the firm during the last 2 financial years ending with 2023-24 should not be less than 02 crores from IT/ITeS.
3. The firm should have a local office at Cuttack or Bhubaneswar.
4. OEM must be listed in top three (3) brands as per IDC report.
5. Product datasheet must be available in the OEM domain.
6. CPU and Monitor must be from the same OEM.
7. OEM presence in the market for more than 10 years.
8. MIL STD-810 certificate.
9. MSME preference exemption, EMD, past preference, turnover.
10. OEM should have minimum 5 nos. of service centres existing in the state for past minimum 10 years. Documentary evidence of existence of such service centre to be part of bid submission.
11. Product should have make in India compliance consisting minimum of 20% local content.
12. The intending bidder shall be an Authorized distributor/ dealers of OEM and should be authorized to provide maintenance services.
13. The company must have executed minimum two similar types of works i.e. supply & installation of computer Hardware, Peripheral and maintenance in Govt. /PSU during the last two Financial Years ending with 31st March 2024.
14. The successful bidder shall Supply, Install, Test and Commission the 100 numbers of computers and 02 numbers of online UPS within 30 days after award of purchase-cum-work order.
15. The specification of the said items is mentioned at **Annexure-C** and the format for financial bid is attached at **Annexure-D1 & Annexure-D2**.
16. The bidder should submit the filled in tender application form (**Annexure-B**) with other relevant documents in Technical bid (As per the encloser list at **Annexure-A**).
17. The bidder shall offer extended warranty of 5 years on Desktop computers and online UPS.
18. The successful bidder is responsible to provide services and replace the defective items by new ones without any additional charge within the warranty period.

19. The firm is required to attend the support call within 24 hrs & rectify any maintenance issues/defects.
20. Un-signed & un-stamped bid shall not be accepted.
21. Submission of any document asked in the tender after the last date will not be entertained under any circumstances. However, Ravenshaw University reserves the right to ask clarifications on the already submitted documents.
22. Upon verification, evaluation / assessment, if in case any information furnished by the firm is found to be false / incorrect, the bid shall be summarily rejected and no correspondence on the same shall be entertained.
23. The bidder shall quote the price separately for Desktop computers and online UPS.
24. Over-writing/over-typing or erasing of the figures are not allowed and shall render the tender invalid.
25. The technically eligible bidders will only be allowed to compete in the Financial Bid.
26. Least Cost Selection shall be used to select the bidder.
27. A pre bid meeting will be held to discuss the issues of the bidder if any.
28. The bidder should submit all the documents on their firm/company letter head.
29. Ravenshaw University reserves the right to accept or reject any bid without assigning any reason thereof and RU's decision in this regard will be treated as final.


**Associate Professor in charge of
Stock, Store & Purchase Officer
Ravenshaw University
Cuttack**

ENCLOSURE IN TECHNICAL BID IN FOLLOWING ORDER

1. Filled in Tender application form.
2. Company Registration Certificate.
3. Proof of Local office Cuttack / Bhubaneswar.
 - a) Agreement with Land owner.
 - b) Electricity bill of last 6 months.
4. GST and PAN registration certificate.
5. Audited balance sheet of 2022-23 and 2023-24.
6. Self-declaration of the bidder as to not black listed by any Govt. dept. /PSUs.
7. Bid specific Authorization letter from OEM.
8. MIL STD-810 certificate.
9. OEM should have minimum 5 nos. of service centres existing in the state of for past minimum 10 years. Documentary evidence of existence of such service centre.
10. Copy of work order / work completion certificate from the Govt. Deptt. /PSU to which supply has been made in last two financial years.
11. The details of the make and model of the desktop computer confirming the specifications.

Signature and Seal of the Bidder

Date:

Place:

Tender Application Form

Registered Name of the Firm / Company (Bidder)		
Address of the Registered Office of the Firm / Company		
Telephone:	Mobile Number:	Email Id:
Address of the Service Center in Cuttack/Bhubaneswar		
Telephone:	Mobile Number:	Email Id:

1.	Contact Details of the Person in the Service Centre authorized to make communication with Ravenshaw University	
2.	Name	
	Designation	
	Phone/Mobile No.	
	Fax No.	
	E-mail ID	
3.	Company/Firm Details (Bidder)	
	Company / Firm Registration No. & Date of Registration	
	Year of Incorporation / establishment	
	GST Registration Certificate Number	
	PAN No.	
4.	Whether Repair/service Centre of OEM at Cuttack or Bhubaneswar.	
	Number of Permanent Technical Staff	
	Type of repair / service work attended to	
	Any type of repair / service work that cannot be attended to in this Repair Centre	
	If so, where will these repairs be undertaken	
	Make and model of the items as mentioned in the bid	
	Name of the Govt. Dept. / Public sector, the items mentioned in the bid document undertaking to which supplier has supplied in the last two years.	
5.	Turnover of the bidder generated from services related to supply, installation, testing, maintenance & commissioning of the items mentioned in the bid document during the last two financial years	

6	Whether Self-Declaration of the bidder as to not black listed by any Government Department/PSU submitted? Yes/No		
7	Financials	2022-23	2023-24
	i. Profit		
	ii. Whether Copies of Audited Balance Sheet & Profit and Loss A/c for the last two financial years are enclosed duly Countersigned / signed by Chartered/ Cost Accountant.		
8	Demand Draft details		
	Details of Demand Draft towards EMD and application fees (Issuing Bank Name and Place, DD No. and date of DD)		

Signature and Seal of the Bidder

Date:

Place:

TECHNICAL SPECIFICATION	
S.L No.	Description of Items
01.	Supply, installation and testing of 100-nos Desktop Computers with below mentioned specification
Processor Generation	13th Generation Intel® Core™ i7 processor
Processor Name	Intel Core i7-13700 (up to 5.2 GHz with Intel Turbo Boost Technology, 30 MB L3 cache, 16 cores, 24 threads)
Chipset	Intel W680
Mother Board	OEM
Memory	32 GB DDR5-4800 MHz (2 x 16GB), expandability up to 64GB OEM make
Memory slots	4
Monitor	19.5" LED OEM make with BIS certified
Graphics Card	Integrated Intel UHD Graphics 770
Storage	1TB PCIe NVMe M.2 SSD
Keyboard	104 keys board USB interface OEM make
Mouse	USB optical mouse OEM make
DVD Writer	NA
Ports location front	Min 2nos USB Type-A 10Gbps signaling rate, Min 2nos USB Type-A 5Gbps signaling rate, 1 no USB 3.2 Gen 2x2 Type-C Port, 1 headphone/microphone combo
Ports location rear	1x USB 3.2 Gen 2 Type-A Port 3x USB 3.2 Gen 1 Type-A Port 2x USB 2.0 with SmartPower On 1x HDMI, 1x VGA 1x RJ-45, 1 power connector, 1 serial, 1 line in, 1 line out
Audio features	Universal audio jack with CTIA headset support, audio line-out rear ports (3.5 mm), multi-streaming capable
Network	10/100/1000 on board integrated network port
Internal drive bays	Two 3.5 (8.89 cm) SSD/HDD
Expansion Slots	1 full-height PCI; 2 M.2; 1 PCIe 3 x1; 1 PCIe 4 x16
Video connectors	1 HDMI, 1 VGA, 1 DisplayPort
Security	Trusted Platform Module (TPM) 2.0, Data Protection Encryption, Microsoft Windows Bit locker, Chassis lock slot Support, Lockable Port Cover, Chassis Intrusion Switch, Intel® Trusted Execution Technology, Intel® Identity Protection Technology, Intel Software Guard extensions.
Industry Standard Compliance	Energy Star 6.0, EPEAT registered in India
Power	230-260Watt internal power supply, up to 90% efficiency, active PFC

	Cabinet	Micro tower, Tool less chassis
	Model Type	Business / Financial
	Operating System	Microsoft Windows 11 Pro preloaded
	Office software	Microsoft office 2021 Home and Student, 100-users license
02.	Supply, installation and testing of 2-nos Online UPS with below mentioned specification	
	UPS Capacity	20KVA
	Make	Vertiv / APC
	Input rated voltage	380/400/415 Vac 3-phase,4 wire" 176-288Vac (Phase to Neutral) at 100% load; 100Vac -288Vac
	Input Voltage Range	(Phase to Neutral) at 50% load"
	Output Rated Power	20KVA/20kW
	Output voltage	200/230/240Vac(single phase)
	Bypass	Maintenance Bypass - available
		Separate bypass - available
		Static bypass available
	Battery Type	Sealed Maintenance Free Lithium-ion Batteries
	No's of battery	24(1), 32, 34, 36, 38, 40; 32 by default
	Battery fuse dis-connector	present
	Battery charging capacity	more than 13A
	Network management	Inbuilt for Web-based monitoring
	Battery Specification	
	Battery make	Amaron/Exide
	Battery capacity	65Ah
	No. of battery	24
	Battery rack	include

Notes:

1. The product should have 5 Years for desktop computers and 5-Years for Online UPS Onsite Comprehensive warranty.
2. The above specifications are minimum requirements. However, higher technical specifications may be considered subject to competitive price offered.
3. The Product should be listed on OEM's website along with part no/Model no.

**FORMAT FOR SUBMISSION OF FINANCIAL BID
(DESKTOP COMPUTER)**

1. Tender No with Date:
2. Company Name:.....
3. Name of the Bidder:.....

#	Details	Unit price (In Rs.)	Quantity to be supplied (In No.)	Total price (Multiply column 2 and 3) (In Rs.)
	1	2	3	4
1.	Computer Make- Model-		100	
			GST	
			Total Amount	

Signature and Seal of the Bidder

Date:

Place:

**FORMAT FOR SUBMISSION OF FINANCIAL BID
(ONLINE UPS)**

4. Tender No with Date:

5. Company Name:.....

6. Name of the Bidder:.....

#	Details	Unit price (In Rs.)	Quantity to be supplied (In No.)	Total price (Multiply column 2 and 3) (In Rs.)
	1	2	3	4
1.	20-KVA online UPS		02	
			GST	
			Total Amount	

Signature and Seal of the Bidder

Date:

Place: