



RAVENSHAW UNIVERSITY
CUTTACK

NOTICE

No 446 Date 30/01/2025

Quotations are invited from intending firms with good track record of delivering handed documents on time and with quality for printing of following documents for the forthcoming Convocation to be held on 14th February, 2025 at Ravenshaw University. Kindly quote your rate as per below mentioned items:

Sl. No.	Description	Quantity	Rate per Unit
1	Invitation Card	500	
2	Governor Speech	400	
3	Vice Chancellor speech	400	
4	Commencement speech	400	
5	Programme	400	
6	Citation	400	
7	Printing of Citation	04	
8	Certificate	04	

- Each document: 1. Inside page single colour
2. Cover Bi-colour
3. Maximum page about 20

Material is to be delivered before 12th February, 2025 and documents should be delivered on 13th February 2025 evening at the most.

You are requested to quote your prices per copy and it should reach the undersigned by 07.02.2025 up to 3:00 P.M. and same will be opened on the same day at 04:00 P.M. in the presence of the bidders/ their authorized representatives.


Associate Professor in charge of
Stock & Store and Purchase Officer

Memo 447 Date 30/01/2025
Copy to Registrar's Office/ CPGC/ CoF/ Associate Professor in charge of Stock & Store and Purchase Officer/ PA to Hon'ble Vice Chancellor for information.


Associate Professor in charge of
Stock & Store and Purchase Officer